

Quicklaw® Cheat Sheet: News & Companies

Discover how to find premium news and business content on Canada's leading online legal research service.

Search business- and news-related sources on the LexisNexis® Quicklaw® service, such as Factiva® content, Dun & Bradstreet® reports, Hoover's® company records, and current news. Sources also include news and business leaders, such as *The Globe and Mail*™, the *National Post*™, *The Wall Street Journal*® and *The New York Times*® newspapers; Dow Jones® and Reuters® newswires; and Barron's® and Moody's® content. News & Companies sources are premium content sources and will often come with additional search charges. To access the following News & Companies search forms, click the **Search** tab and then the **News & Companies** subtab.

News Power Search

The **News Power Search** form, the default search form for News & Companies information, is a streamlined search form to help you quickly locate relevant news information.

The screenshot shows the 'News Power Search' interface. It includes a 'Search Terms' input field (1), a 'Search' button (6), a 'Topic(s) added to search' dropdown menu showing 'AND ELECTRONICS' (2), a 'Sources' dropdown menu (3), a 'Duplicate Options' dropdown menu (4) set to 'Off', and a 'Specify date' dropdown menu (5) set to 'All available dates'. The interface also features a 'Relevance' checkbox for 'STRONG references only' and a 'View connectors...' link.


- 1. Enter Search Terms** – Enter search terms or phrases in the **Search Terms** box. You may use truncation and wildcard characters. Click the **View connectors...** link for more information on using these special characters and connectors, such as **AND**, **OR**, and **AND NOT**, etc., to show relationships between terms.
- 2. Add Index Terms** – To search or select additional criteria, click the **Company**, **Industry**, **Subject** or **Geography** link under **Add Index Terms** to open the appropriate pop-up window:
 - Company** – Enter search words or abbreviations from the name of the company you are researching (e.g., **IBM**). Select one or more companies from the displayed results list.
 - Industry** – Select from a preselected list of industry areas (e.g., **Health Care**).
 - Subject** – Select from a preselected list of subject areas (e.g., **Government & Public Administration**).
 - Geography** – Select from a preselected list of regions (e.g., **North America**).**Note:** The **Industry**, **Subject** and **Geography** lists can all be expanded for more specific legal topics. Once you have added a legal topic, you can check the **Relevance** checkbox to match strong references only in your search results.
- 3. Select Sources** – Select a source from the drop-down list. Click the information **i** icon to learn more about the source content. The window that opens provides **coverage type**, **language**, **content summary**, **file name**, and a **complete file list**.
- 4. Duplicate Options** – Use this feature to group multiple documents that closely resemble (**On - High similarity**) or somewhat resemble (**On - Moderate similarity**) each other, displaying only the “lead document,” with similar documents expandable beneath it.
- 5. Specify Date** – Narrow your search to documents published on a specific day or within the date range you specify.
Note: Because of the volume of news stories included, selecting an appropriate date restriction is recommended:
 - Incorporate a date restriction command in the **Search Terms** box and select **All available dates** in the **Specify date** drop-down list, or
 - Select a custom date restriction from the **Specify date** drop-down list, such as **All available dates**, **Today**, **Date is**, etc., and then select the appropriate dates.
- 6. Search** – Click the **Search** button.

Located below the **News Power Search** link in the left-hand panel is the **News** link. The **News** search form displays multiple index terms to narrow your search.

The screenshot shows the 'News' search interface. At the top, there are three rows for 'Search terms', each with a text input, a location dropdown (set to 'Anywhere'), and a connector dropdown (set to 'And'). A red circle '1' points to the first search term input, and a red circle '6' points to the 'Search' button. Below this is the 'Add index terms' section, which is currently expanded to show three categories: 'Industry', 'Subject', and 'Region'. Each category has a list of checkboxes and an 'Exclude from search' checkbox. A red circle '2' points to the 'Industry' list. Below the index terms is the 'Sources' section, which has a dropdown menu set to 'Mega News, All (English, Full Text)' and a list of checkboxes, including 'All English Language News + Factiva'. A red circle '3' points to the sources dropdown. Below the sources is the 'Duplicate Options' section, which has a dropdown set to 'Off' and a 'Specify date' dropdown set to 'All available dates'. A red circle '4' points to the 'Duplicate Options' dropdown, and a red circle '5' points to the 'Specify date' dropdown. A red circle '6' also points to the 'Search' button.

1. **Enter Search Terms** – Enter a search term or phrase in the first box. You may use truncation and wildcard characters. Enter up to five rows of search terms, document sections, and connectors.
 - Specify where the term should appear using the first drop-down list.
 - Select a connector from the second drop-down list to define how the term in this row will be linked to the term in the second row.
 - Repeat these steps until you have finished entering your terms. If you need more than three rows, click the **More...** link to display two additional rows.

Note: If you click the **More...** link, add search terms in the two additional rows, and then click the **Less...** link, the search terms you entered in the two hidden rows will not be used in your search.

Note: Although the boxes appear short, you may type your entire search into one box, including any connectors.
2. **Add Legal Topics** – To make your searching more precise, select any combination of legal topics to add to your search from the **Industry**, **Subject** or **Region** lists:
 - Select up to ten items from any or all checkbox lists.
 - Click the **Exclude from search** checkbox beneath a list to exclude any results that match the legal topics you selected in the list.
 - Click the **Hide** link to collapse this section or the **Show** link to display it again.
3. **Select Sources** – Select a source category from the drop-down list:
 - Select one or more sources from the checklist.
 - Click the information  icon to learn more about the contents of a source. The window that opens provides **coverage type**, **language**, **content summary**, **file name**, and a **complete file list**.
4. **Duplicate Options** – Use this feature to group multiple documents that closely resemble (**On - High similarity**) or somewhat resemble (**On - Moderate similarity**) each other, displaying only the “lead document,” with similar documents expandable beneath it.
5. **Specify Date** – Narrow your search to documents published on a specific day or within the date range you specify.

Note: Because of the volume of news stories included, selecting an appropriate date restriction is recommended:

 - Incorporate a date restriction command in the **Search Terms** box and select **All available dates** in the **Specify date** drop-down list, or
 - Select a custom date restriction from the **Specify date** drop-down list, such as **All available dates**, **Today**, **Date is**, etc., and then select the appropriate dates.
6. **Search** – Click the **Search** button.

Company Profile Search

Located below the **News** link in the left-hand panel is the **Company Profile** link. Use the **Company Profile** search form to find financial details and profiles of companies around the world.

The screenshot shows the LexisNexis 'Company Profile' search interface. At the top, there are navigation tabs: Search, Practice Areas, Source Directory, History & Alerts, and a 'Make This My Start Page' link. Below these are secondary tabs: Home, Court Cases, Tribunal Cases, Legislation, Commentary, Journals, Forms, International, News & Companies, General, and All Search Forms. The main heading is 'Company Profile' with a 'Help' link on the right. On the left side, there are several links: 'News Power Search', 'News', 'Company Profile', 'How do I...?', 'Find the most recent news on a certain issue or topic?', 'Receive an alert when a new story about my topic is out?', 'Find companies in a certain area?', 'Find Factiva content?', and 'View tutorials'. The search form itself includes: a 'Company Name' dropdown menu with 'LexisNexis or Reed Elsevier' selected (callout 1); a 'Find company names...' link (callout 2); a 'Search terms' text box containing 'comput! and network!' (callout 3); a 'View connectors...' link (callout 4); an 'Add topic(s) to search' link (callout 5); a 'Sources' section with checkboxes for 'All Company Reports (Excluding D&B)', 'All Company Information', 'Company Information (excluding U.S.)', and 'UK Company Information' (callout 6); and a 'Specify date' dropdown menu set to 'Previous 2 years' with a date range of '23 Aug 2010 To 23 Aug 2012' (callout 7). A red 'Search' button is located to the right of the 'Company Name' dropdown (callout 8). At the bottom right of the form are links for 'Back to top', 'Save this search', and 'Clear form'.

1. Enter **Company Name(s)** in the box provided.
2. Click the **Find company names...** link to use the Company portion of the **Legal Topics Lookup** feature to find and add a specific company name, *and/or*
3. Enter your search terms in the box provided. Include connectors and other special characters to link terms and phrases, and to search for word variations.
4. Click the **View connectors...** link for information on search-string construction.
5. Click the **Add topic(s) to search** link to add related terms to your search.
6. Click the checkbox in front of the source name to search within that source.
7. You may also add a date from the drop-down list to narrow your search to documents published on a specific day or within the date range you specify.
8. Click the **Search** button.



For Customer Support, please call 1-800-387-0899
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