

# **Lexis<sup>®</sup> Smart Forms** Save time and draft with confidence.

The Lexis<sup>®</sup> Smart Forms tool guides you through the document creation process to help you generate first drafts quickly and with confidence. By cutting down the amount of time spent manually drafting, it helps you work more efficiently, freeing up your time to do high-value legal work.

- Intelligent question-and-answer technology
- Forms and agreements drafted by practicing lawyers or our internal Practical Guidance team
- Includes drafting notes and links to other practical guidance and resources

## AVAILABLE PRACTICE AREAS

- Capital Markets and M&A
- Commercial
- Corporate and Private M&A
- Employment
- Finance
- In-House Counsel
- Intellectual Property & Technology
- Wills, Trusts & Estates

# PRACTICAL GUIDANCE FROM 300+ CONTRIBUTING LAWYERS



**Practice Notes** Professional insight for your legal matters



**Precedents** With drafting notes to simplify your drafting

Checklists

Step-by-step guidance for your tasks

#### **HOW YOU BENEFIT**

#### **Intuitive Document Building**

- Stay seamlessly on one platform.
- Build a complex document by answering a set of questions instead of starting from scratch.
- Finalize your form in a familiar environment by downloading in Word or PDF.

## Efficiency

- Quickly create first drafts of documents.
- Use saved answers and data to generate a variety of forms from a single questionnaire instead of manually entering information each time.
- Free up valuable time and resources to focus on high-value legal issues.

#### **Draft with Confidence**

- Begin with precedents written by lawyers that provide unsurpassed authority.
- Ensure documents are current and reflect the most recent changes in the law.
- Access legal know-how and additional explanatory content integrated from Practical Guidance.

## STEP-BY-STEP GUIDANCE THROUGH THE DRAFTING PROCESS

## ① Select a trusted form.

## 2 Build your document.

Narrow By	I also consent to the holding of meetings of the board of facilities that permit all persons participating in the meeti			ocument: Director Consent to Act   Act			
Corporate and Private M&A	×	year to year so long as I am re-elected to the board by th		e board by th			
	Clear	. 3.	Director Conse	nt to Act		ı∼∣≙∣∞∣⊻∣⊗	Go to 🕤
<ul> <li>Search Within Results</li> </ul>			Smart Form 👤				
		More about Le	exis <sup>®</sup> Smart Form	S	ts I am ele herwise ce		Save
Enter search terms	Q	Step 1	Step 2	Step 3	Province ddress]		l .
✓ Jurisdiction		Answer question	Build document				
Federal	111						
British Columbia	86	Note: Smart Forms help you save time and reduce the risk of errors by building your document vith the relevant content and clauses based on answers you provide in an automated guestionnaire.					
Ontario	86						
Alberta	75						
Non-jurisdictional	61	during the meeting. These consents shall continue in ef the					
Select multiple						► SI	ummary
Commercial Topics		5.	Director Conse	nt to Act (CNCA)			

octiment. Director Consent to Act Pacinis				
>` ≙ ⊠ ⊥	🛞 🗋 Goto V Allterms 32 V Search Document Q			
	Smart Form  Save time and reduce the risk of errors by building your document with an interactive questionnaire. Build Your Document			
	Director Consent to Act			
	► Summary			
	· · ·······			

#### 3 Answer questions and save for future use.

## ④ Preview and download.

Lexis® Smart Forms			Lox* Smart Forms		
			Director Consent to Act complete		
Director Consent to Act in progress					
R Hide Inter View Progress			<ol> <li>Review the web preview below and click any <sup>4</sup> active test. Jto change your answers.</li> <li>Review the interview summary at the bottom of this page and click any opestion to change your answer.</li> <li>When you a hapany with the downent and your answers, create and download the document in Word or PDF. Click Save to download an answer file.</li> </ol>		
Topic Drogress		Corporation			
Topic Progress		Name	X Quit		
Corporation	0	rvame	Create a Word/DOCX document, containing:		
Signature	0		The document Drafting notes Interview summary		
= Director	0	Is the corporation a registered charity?"	Ореа		
Service Address	0	○ Yes ○ No	Create a PDF document, containing: The document, Containing: The document, Containing notes Interview summary		
Contact Information	0		Open		
Interview Progress		X Quit	DIRECTOR CONSENT TO ACT		
0 Questions Answered 11 Questions to Answer (Min.)					

## SUPPORT AND TRAINING

- Customized consultations and webinars
- 24/7 Customer Support
- Access how-to videos, guides and more



Visit: LexisNexis.ca/PracticalGuidance

Call: 1.800.255.5174



LexisNexis, Lexis, and the Knowledge Burst logo are registered trademarks of Reed Elsevier Properties Inc., used under license. Other products and services may be trademarks or registered trademarks of their respective companies. Copyright © 2019 LexisNexis Canada. All rights reserved. 100001-EN-10/19