How to Order on the LexisNexis Canada E-Store

1. On the product page, set the number of copies desired within the Quantity box and then select the green Buy now button.

2. Click on the Shopping cart icon in the upper right corner and then click the green View cart button. This will bring your session to the Shopping cart page.
3. In the **Shopping cart**, you can edit the quantity of copies to purchase (if desired) and/or apply a **discount code** (if you will be submitting an applicable code). Once ready, select the green **Secure checkout** button to continue.

4. On the next screen, you will be required to enter your **email address** and be presented with an option to either use **Guest checkout** (does not require logging in) or to **sign-in with an existing LN Canada Store user account**.
4(a). If selecting *Continue as a guest*:
Enter all required fields on the displayed **Delivery Method** screen. Once you’ve entered the required information, select the green **Payment details** button to move to the **Payment** screen.

On the **Payment** screen, you may leave the **Billing and shipping addresses are the same** checked, or uncheck the selection box to enter a different address for billing.

If a different address is desired for billing, uncheck the **Billing and shipping addresses are the same** option and select the **Please provide a billing address** option. This will expand to display the required fields to be answered.

Enter the **Billing address information** and then select the white **Save address and proceed** button.
Choose your desired payment method (Credit Card or Pay by Account), accept the Terms and Conditions at the bottom of the page, and select the green Place order button. You will then be brought to the credit card entry screen if you've selected Pay by Credit Card or your order will be submitted if you've selected Pay by Account.

4(b). If selecting I have a LexisNexis account:
Enter your password and select the green Login & continue button.
Select the **desired address** from any already listed for your account by clicking the white *Deliver to this address* button or select *Add new Address*. If adding a new address, enter the required information.

Once you’ve selected the desired address or entered the required information, select the green *Payment details* button to move to the **Payment screen**.

Once on the **Payment screen**, you may leave the **Billing and shipping addresses are the same** unchecked and use the *Choose from saved addresses* option to select the desired billing address or check the selection box to use the same addresses for both shipping and billing.
Choose your desired payment method (Credit Card or Pay by Account), accept the Terms and Conditions at the bottom of the page, and select the green Place order button. You will then be brought to the credit card entry screen if you've selected Pay by Credit Card or your order will be submitted if you've selected Pay by Account.

5. What to expect once your order has been placed:

Shipments within Canada for LexisNexis Canada books:
For items in stock, please expect your shipment to be delivered within 2-3 weeks of the order date.

For items on pre-order or out of stock, please expect your shipment to be delivered within 2-3 weeks of the publication date or the in-stock date.

Shipments outside of Canada for LexisNexis Canada books or shipments within Canada for non-LexisNexis Canada books:
Please expect your shipment to be delivered within 4-6 weeks of the order date.

For Print on Demand looseleafs:
Please expect your shipment to be delivered within 6-8 weeks of the order date.

Please note that your order may arrive in multiple shipments due to product availability.

Please contact LexisNexis Canada Customer Service at 1-800-387-0899 or customerservice@lexisnexis.ca if you have any questions or require assistance with your order.