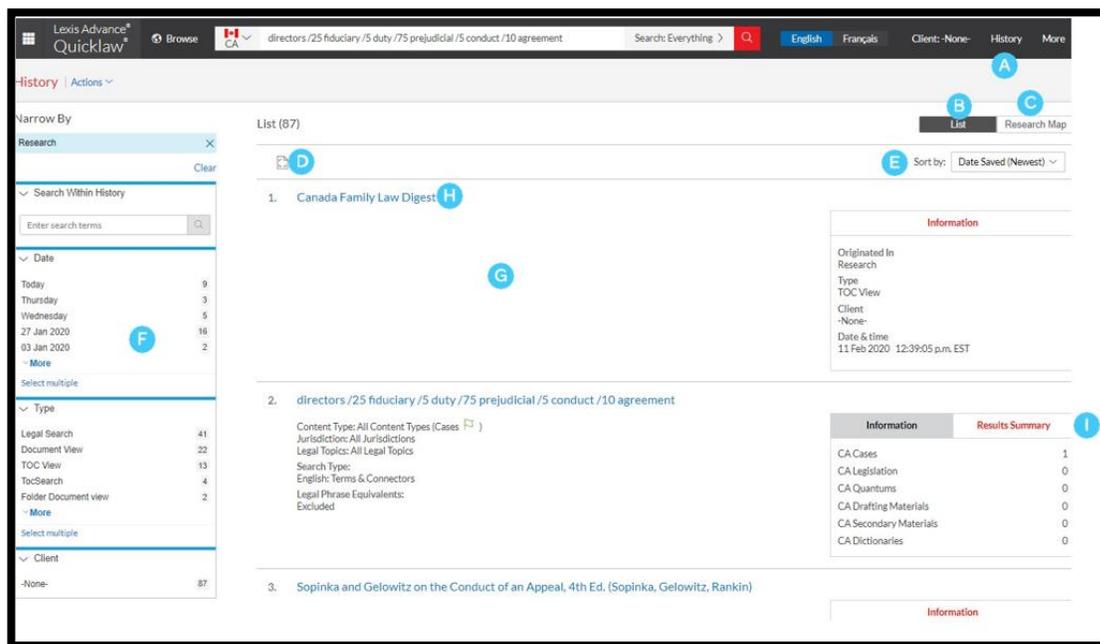


Tip Sheet | History: View Searches and Use The Map

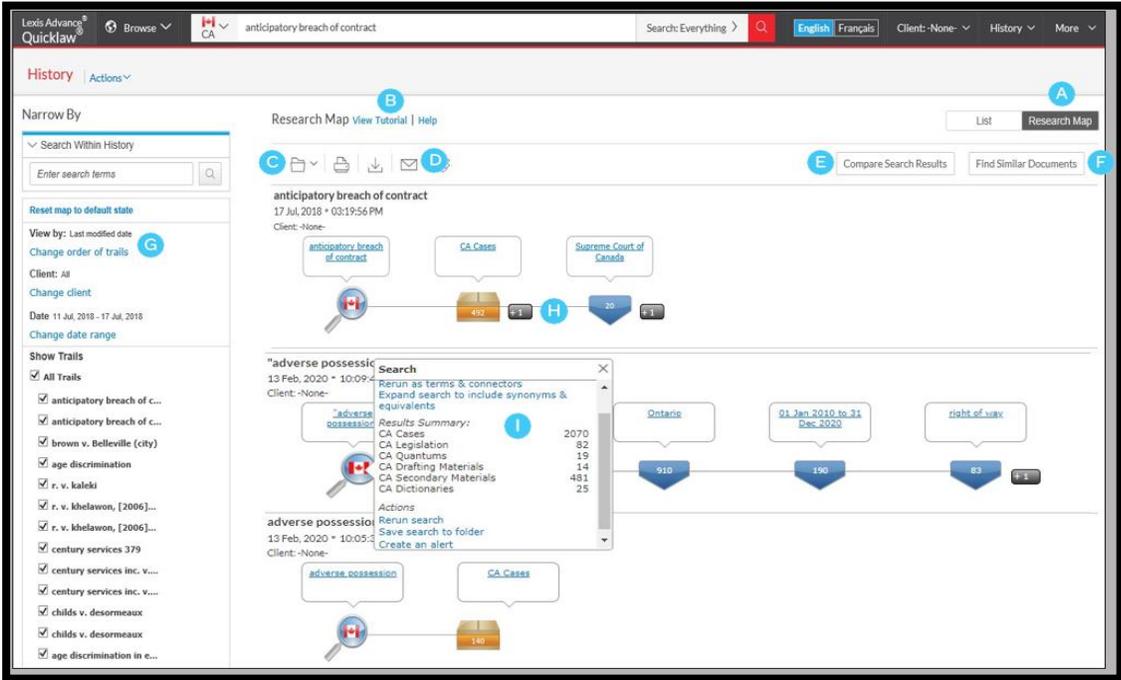
The **History** option automatically retains records of your research activities for the last 90 days. These activities include the searches you perform; the documents you view, print, download, and email; the items you save to folders; and so on. You can display your research history as a list or in a graphical format called **Research Map**, which enables you to compare different searches to find common and/or similar results.



- A** Return to a past search easily. Select from the five most recent searches or documents from the **History** pod on the landing page or click **History** in the black header bar. Link to your complete history list by selecting **View all history**.
- B** The **List View** shows you a list of all your conducted searches and viewed documents within the last 90 days.
- C** View your search history in a *graphical map* by clicking **Research Map**.

- D** Get a *printer-friendly* list of searches.
- E** Sort your history by date (oldest or newest first), client number (highest or lowest first), type or search title (alphabetical or reverse alpha order).
- F** Filter your history to display by date or date range, client or task type. Only dates with research are included. When you select how you would like to refine your search, the filter displays in blue under Narrow by. To remove the filter, simply click the X in the blue box.
- G** See extensive search details up-front, such as content categories, search type and more.
- H** Return to your search by clicking the search title.
- I** The **Results Summary** shows the total number of documents retrieved for all high-level content types including *Legislation, Cases, Quantums, Drafting Materials, Secondary Materials* and *Dictionaries* regardless of whether this content was viewed or accessed when the search was originally executed.

USE THE RESEARCH MAP TO EXPAND YOUR SEARCH



The screenshot displays the Lexis Advance Quicklaw interface. The top navigation bar includes the LexisNexis logo, a search bar with the text "anticipatory breach of contract", and options for language (English/Français) and client selection. The main area is divided into a left sidebar and a central content area.

Left Sidebar (Narrow By):

- Search Within History: Enter search terms
- Reset map to default state
- View by: Last modified date (with a blue box labeled 'G')
- Change order of trails
- Client: All
- Change client
- Date: 11 Jul, 2018 - 17 Jul, 2018
- Change date range
- Show Trails:
 - All Trails
 - anticipatory breach of c...
 - anticipatory breach of c...
 - brown v. Belleville (city)
 - age discrimination
 - r. v. kaleki
 - r. v. khelawon, [2006]...
 - r. v. khelawon, [2006]...
 - century services 379
 - century services inc. v. ...
 - century services inc. v. ...
 - childs v. desormeaux
 - childs v. desormeaux
 - age discrimination in e...

Central Content Area:

The main area shows a "Research Map" for the search "anticipatory breach of contract" (17 Jul, 2018). It features a map with nodes for "anticipatory breach of contract", "CA Cases" (452), and "Supreme Court of Canada" (20). A blue box labeled 'B' is above the map, and a blue box labeled 'A' is in the top right. Below the map is a "Results Summary" table:

| Content Type | Count |
|------------------------|-------|
| CA Cases | 2070 |
| CA Legislation | 82 |
| CA Quantums | 19 |
| CA Drafting Materials | 14 |
| CA Secondary Materials | 481 |
| CA Dictionaries | 25 |

Below the table are "Actions": "Renun search", "Save search to folder", and "Create an alert". A blue box labeled 'C' is above the map, and a blue box labeled 'D' is above the "Results Summary" table. A blue box labeled 'E' is above the "Compare Search Results" button, and a blue box labeled 'F' is above the "Find Similar Documents" button.

A second "Research Map" is shown for the search "adverse possession" (13 Feb, 2020). It features a map with nodes for "adverse possession", "Ontario" (910), "01 Jan 2010 to 31 Dec 2020" (190), and "right of way" (63). A blue box labeled 'I' is above the "Results Summary" table:

| Content Type | Count |
|------------------------|-------|
| CA Cases | 2070 |
| CA Legislation | 82 |
| CA Quantums | 19 |
| CA Drafting Materials | 14 |
| CA Secondary Materials | 481 |
| CA Dictionaries | 25 |

Below the table are "Actions": "Renun search", "Save search to folder", and "Create an alert". A blue box labeled 'H' is above the map.

- A Get a step-by-step graphical depiction of your research. Click **Research Map** to identify explored versus non-explored paths, possibly uncovering other relevant results.
- B Learn more about map icons and graphical trails.
- C Add your History Map to one of your folders or create a new one.
- D Share your History Map via email, download it or print it.
- E Compare two or three search results to find common documents — and perhaps expand your research. Click a map search icon and select search to compare results.
- F Find similar, relevant documents by clicking a document icon in your map and Select Document. *Then Find Similar Documents*. This is a fast way to compare relevant documents and to find ones you may not have reviewed yet.
- G Filter by client, date, etc. and search for words included in your map. You can also exclude specific searches/trails on your map or change the trail order. Click *Reset map to default state* to clear filters.
- H Click a map icon and choose to re-run your search or save a search to a folder.
- I Clicking on the magnifying glass allows users to see the total number of documents retrieved for all high-level content types, regardless of whether this content was viewed or accessed, when the search was executed.